



CREDIT REFERENCE REQUEST

Date: February 11, 2016

TO: Company name
Fax: Customer Fax

From:
Credit Department

ATTENTION: Accounts Receivable

RE:

The above mentioned company has listed you as a credit reference. Please supply the following information regarding this company.

Date Account was opened: _____

Credit Limit: _____ High Credit: _____

Amounts Owing:

Current _____ 30+ Days _____ 60+ Days _____ 90+ Days _____

Your Payment Terms: _____ Any NSF Chq(s)? _____

How would you rate them as a customer? _____
(i.e. excellent, slow but satisfactory, phone call required).

Would you have any other information that may be useful to us?

Thank you for your assistance
Commercial Truck Equipment Co
Fax: (780) 468-1565